STUDENT	DATE
SUPERVISOR	COMPANY
TRAINING	PLAN WORKSHEET
TO THE EMPLOYER:	
classroom, but many of them are learned and devel the student's individual training plan for the school	or Administrative Office Procedures are taught in the oped on the job throughout the year. In order to develop year, please help by checking off the clinical hands-on e skills checklist has been attached to this training plan.)

Thank you,

Hannah Lewandowski

Description of Specific and Related Occupational Training

The occupational essential knowledge and skills listed below are provided as a convenience to promote quality standards in work-based training. NOTE: Occupational training objectives having no state adopted essential knowledge and skills will require the training plans to be individually developed.

State Adopted	To I	Be Done		
Essential Knowledge and Skills			Related Study Assignments	
	Work-Based Instruction	Class Instruction	 CVA Certification Portfolio 	
Demonstrate competencies related to resources, information,		X		
interpersonal skills, and systems of operation in veterinary science. 2. Demonstrate knowledge of personal and occupational health and safety		X		
practices in the workplace.				
3. Identify employers' expectations, including appropriate work habits, ethical conduct, and legal responsibilities.		X		
4. Demonstrate characteristics of good citizenship such as stewardship,		X		
advocacy, and community leadership. explain the human-animal bond and how to interact with clients and their				
animals.				
5. Identify trends, issues, and historical events that have influenced animal use and care.		X		
6. Describe the legal aspects of animal welfare and animal rights.		X		
7. Evaluate the principles of veterinary medical ethics.		X		
8. Review policies and procedures in veterinary medicine that reflect various local, state, and federal laws.		X		
9. Identify skills needed to communicate effectively with clients and pet owners in the community.		X		
10. Identify vital information and demonstrate effective communication skills necessary to solve problems.		X		
11. Explain the role and importance of marketing and its effects on the success of a veterinary hospital.		X		
12. Develop skills involving the use of electronic technology commonly found in a veterinary hospital such as centrifuge, autoclave, and		X		
radiography positions. 13. Analyze veterinary terms to discover their meanings and recognize common Greek and Latin prefixes, suffixes, and roots.		X		
14. Use directional anatomical terms appropriately		X		
15. Identify anatomical structures of animals.		X		
16. Describe the major body systems using appropriate medical terminology.		X		
17. Recognize, pronounce, spell, and define medical terms relating to diagnosis, pathology, and treatment of animals.		X		
18. Identify a variety of animal species such as companion, exotic, and large animal species according to common breed characteristics.		X		
19. Recognize common animal behavioral problems within companion, exotic, and large animals per industry standard.		X		
20. Identify correct handling protocols and discuss their relevance to veterinary medical staff.		X		
21. Demonstrate appropriate methods of handling a variety of animal behaviors.		X		
22. Identify the parts of the skeletal, muscular, respiratory, circulatory, digestive, endocrine, and nervous systems.		X		
23. Describe the functions of the skeletal, muscular, respiratory, circulatory, digestive, endocrine, and nervous systems.		X		
24. Identify appropriate anatomical sites for injections, measuring vital signs, and collecting blood samples for various animal species.		X		
25. Describe normal animal behavior and vital signs compared to sick animals using medical terminology.		X X		
26. Add, subtract, multiply, and divide whole numbers, fractions, and decimals as related to veterinary medicine.		X		
27. Apply mathematical skills needed for accurate client assessment such		X		
as measurement, conversion, and data analysis. 28. Solve veterinary problems by calculating percentages and averages.		X		
29. Convert between English and metric units.30. Determine weight, volume, and linear measurements using scientific		X X		
calculations. 31. Solve word problems using ratios and dimensional analysis.		X		

\$2. Interpret total using tables, charts, and graphs. \$3. Identity further perior rehenical concentrations using mathematical equations. \$4. Healthy further than influence the health of animals. \$5. Identity parloggers and describe the effects that diseases have on various body, yearly methods the common virial and bacterial diseases. \$7. Describe the process of immunity and disease transmission. \$8. Healthy internal, external, and protocoal parasites using cummon and scientific names. \$9. Describe the process of immunity and disease transmission. \$1. Describe the file cycles of common parasites. \$1. Describe the file cycles of common parasites. \$2. Describe the characteristics and signs of a healthy animal. \$3. Describe the characteristics and signs of a healthy animal. \$4. Conduct pransite diagnosis, proceeds on any animals. \$4. Describe the characteristics and signs of a healthy animal. \$4. Econjair commonless of admonratial earl earlier tent to their issusciated problems and itlneroses. \$4. Describe the characteristics and seigns of a variety of animals. \$4. Describe effects of age, stress, and environmental factors on vital signs of a sign of a healthy animal. \$4. Describe effects of age, stress, and environmental factors on vital signs of a sign of a healthy animal. \$4. Equipment of animals. \$4. Equipment of a sign of a proper distribution of a variety of animals. \$4. Equipment of a sign of a proper distribution of a variety of animals. \$4. Equipment of a sign of a proper distribution of a variety of animals. \$4. Equipment of a sign of a proper distribution of a variety of animals. \$4. Equipment of a sign of a proper distribution of a variety of animals. \$4. Equipment of a sign of a proper distribution of a variety of animals. \$4. Equipment of a sign of a proper distribution of a variety of animals. \$5. Equipment of a sign of a proper distribution of a variety of animals. \$6. Equipment of a sign of a proper distribution of a sign of a proper distribution of a sign of a proper distribution of a sign of a p			
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75. Identify medications according to their classification, form, routes X	dentify and monitor equipment used in surgical procedures.		
73. Identify incurcations according to their classification, form, foures,	75. Identify medications according to their classification, form, routes,	X	

and methods of administration.			
76. Explain handling and distribution, protocol, and laws for controlled		X	
substances, including the U.S. Drug Enforcement Agency.			
77. Calculate dosage using factors such as concentration of drug, weight		X	
of animal, and required dosage.		21	
78. Complete a prescription label with identifiers that are required by the		X	
U.S. Food and Drug Administration.		74	
79. Select equipment and instruments used to give medications.		X	
	V	Λ	
80. Uses common terminology (spoken and written) required in your	X		
veteri-nary practice	37		
81. Keeps assigned work areas clean and orderly	X		
82. Demonstrates a basic knowledge of sanitary procedures	X		
83. Handles animals in a safe, humane manner	X		
84. Can name and select the equipment items most commonly used in	X		
your veterinary practice			
85. Demonstrates a basic understanding of the most commonly used	X		
veteri-nary drugs			
86. Recognizes the symptoms commonly associated with animals affected	X		
by rabies			
87. Uses procedures that ensure personal safety when handling animals	X		
suspected of having rabies			
88. Demonstrates appropriate under-standing and respect for the human-	X		
animal bond in dealing with clients and their animals			
89. Handles and disposes of "sharps" instruments safely and in	X		
compliance with practice standards	1		
90. Uses the proper procedure for lifting and positioning animals	X		
91. Uses the proper procedure for fitting and positioning animals	X		
	X		
92. Uses the proper procedure for placing animals in a stall			
93. Uses (or can describe) the proper method of haltering a large animal	X		
94. Practices (or can describe) the proper personal safety precautions			
when releasing a large animal			
95. Properly restrains animals when assisting the veterinarian with	X		
cephalic and saphenous venous sampling			
96. Properly muzzles fractious animals	X		
97. Handles and holds animals so as to generally avoid bites to themselves	X		
and to the attending veterinarian			
98. Demonstrates (or describes) the proper method of moving cattle and	X		
horses through chutes and into or out of stalls			
99. Recognizes and avoids potential safety hazards in the examination	X		
room or area			
100. Handles animals in the examination room or area so as to prevent	X		
harm to the patient and humans	11		
101. Carefully observes patients and surroundings and reports	X		
observations to the attending veterinarian	1		
102. Aids the veterinarian in the handling and treatment of patients	X		
103. Provides an additional set of eyes and hands for the attending	X		
•	Λ		
veterinarian	37		
104. Handles and uses disposable "sharps" containers in a safe manner	X		
105. Follows OSHA guidelines in collecting and disposing of bio-	X		
hazardous materials			
106. Demonstrates (or explains) the proper method of collecting fecal	X		
samples (including the palpation sleeve) in the large animal	1		
107. Uses correct quantities of feces for fecal flotations	X		
108. Recognizes fresh fecal samples	X		
109. Can explain client options for disposal of euthanized or deceased	X		
animals			
110. Discusses individual or communal cremation options with owners of	X		
deceased pets			
111. Properly prepares the deceased animal for presentation to the owner	X		
112. Exhibits proper decorum when presenting a deceased animal to its	X		
owner	1		
	1	l .	

113. Correctly collects urine through natural means	X
114. Knows proper method for collecting urine samples that are adequate	X
	X
	X
116. Correctly demonstrates usage of shielded gowns, gloves, and other	Δ
protective wear for radiographic image acquisition	X/
117 Implement and observe recommended radiation safety measures	X
118. Handle, use and store radiographic image capturing equipment	X
119. Bathes and dips patients as instructed	X
120. Avoids basic hazards and species susceptibilities to certain bath and	X
dip products when preparing and giving dips and baths	
	X
	X
100 11 4 1 11: 4 1 1 1 1 1 1 1 1 1 1 1 1 1	
housed animals	X
124 Changes hedding materials in a timely and efficient manner	
125. Disposes of used bedding materials as needed and in a proper manner	X
126. Recognizes and avoids safety hazards in the areas where patients are	X
housed	X
127. Uses proper sanitary procedures in changing bedding materials	
	X
	X
120 B	X
the clinic and calls them by the common name	X
131. Safely handles and restrains exotic animals for examination and	X
treatment	
132. Autoclaves veterinary instruments using moist pressure autoclave	X
	X
133. Follows a proscribed procedure for cleaning all stainless-steel instruments	v
	X
	X
135. Lubricates instruments properly during the cleaning process	X
136. Maintains all dental equipment in clean and usable condition for per-	
forming prophylaxis treatments	X
137. Determines that all active scavengers are working properly in	
evacuating anesthesia gases as needed	X
150. Ensures that an sharp and cutting blades are removed and disposed of	A
properly following surgical procedures	V
	X
a paste or topical drug on an equine patient	
140. Describes (or demonstrates) the proper method for administration of	X
a bolus, paste or topical drug for a bovine patient	
141. Describes (or demonstrates) the proper method for administration of	
tablets, capsules, liquid and topical drugs for canine and feline patients	X
142. Stores animal feeds according to instructions	X
143. Measures rood quantities accurately	X
144. Reads and follows food faser directions correctly	
- 10 1 - 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	X
146. Reports animal food and water consumption rates correctly and on	
schedule	
147. Administers hydrotherapy according to directions	X
148. Administers hydrotherapy according to directions	X
149. Correctly fills syringes with medication as directed	X
150. Recognizes intravenous, inframuscular, subcutaneous, and	X
intraperitoneal applications	Δ
151. Selects correctly the needle gauge and length requested by the	X/
vetermaran	X
152. Properly disposes of syringes, needles and other sharp objects	
	X
153. Properly identifies and disposes of expired substances	
	X
	X
155 D: 1 1: 4 1 C 1 P: 4	X
156 Doots and records manay collected to the ammonwists records as	
directed	X
157. Interacts cheerfully with clients and handles complaints with a smile	X
	1